

# March 20, 2011 CDAA Board/General Session Meeting 7:00 p.m. at Rebel Youth Athletic Building

**Board members present:** Mary Betland, Jeremy Brisbin, Eric Carlson, Marty Carr, Kevin Costello, Cindy Dockendorf, Kevin Faulds, Paul Ferry, Scott Frohreich, Keri Gerads, Susan Hargroder, Joe Hoffman, Rick Kloepfner, Kevin Loegering, Cass Lundgren, Steve Lundquist, Gina McDonald, Tera Naslund, John Schnabel, Jennifer Setterlof, Bill Shampine, Rob Spah, Shane Steffes, Jody Wagner, Chris Wester, John Whalen.

**Board members absent:** Jodi Anderson, Liz Anderson, Katie Ashburn, Kim Baumgartner, Terry Christle, Chuck Crymble, Daryl Hathaway, Beth Johnson, Dan Johnson, Janet Maertens, Matt Nelson, Michelle Tentis, Joe White.

**Other attendees:** Doug Baines

**Executive Board meeting called to order at 7:03 p.m. by John Whalen:**

## **Approval of the Agenda:**

Chris Wester requested that ethics be moved up in the agenda for their report presentation just prior to the executive director's report. Chris Wester made a motion to approve the agenda with moving the ethics report up to first report, second by Mary Betland; motion carries.

## **Previous Meeting Minutes:**

Cindy Dockendorf made a motion to dispense the reading of the February minutes and to approve as written, second by Scott Frohreich; motion carries.

## **City Business:**

### City of Dayton –

Doug Baines updated the board. The final master plan for the fields by Dayton Elementary will be submitted and discussed at the Dayton City Council meeting on Tuesday, March 22<sup>nd</sup>.

### City of Champlin –

Dan Masloski was absent so no report was given. John Whalen shared with the board that fence work is going on at ball fields 1-3 at Andrews. The fences are being built higher to stop balls from going on to the properties of homes in the neighborhood. The work should be completed by the time of softball season begins.

## **New Business (Public):**

None.

## **Ethics Report:**

Chris Wester updated the board.

Chris thanked the sports directors for allowing ethics to come talk at their coaches meetings. Ethics is still having some issues with coaches going to ethics first with problems instead of the sports directors. Ethics is modifying the handouts they distribute at coaches meetings to include having the specific sports directors contact information on the ethics information sheet to help eliminate the problem. Chris handed out to the sports directors at the board meeting a CDAA incident summary form. Chris asked sports directors to complete the form indicating any incidents they had. Ethics is creating a database of these incidents so that they are documented and can be referenced to see if there has been past incidents with coaches and/or participants in any sport. Mary Betland announced that the by-law committee will meet on Thursday, March 31<sup>st</sup> at 7PM at the building to look at possible revisions to the by-laws. If you have some ideas of changes/revisions you would like to see made or want to help out on this committee please email Mary or Chris.

## **Executive Directors Report:**

John Whalen updated the board.

## **Elections/Notifications/Nominations:**

Elections – none this month

Notifications- The following positions notifications are due this month:

- Basketball Director – Kevin Faulds 3<sup>rd</sup> one year term ends in May 2011. This position is open. Nominations for this position will be accepted at the April meeting.
- Basketball Director Elect – Dan Johnson's 3<sup>rd</sup> one year term ends in May 2011. This position is open. Nominations for this position will be accepted at the April meeting.
- Basketball Director at Large – Kevin Loegering will complete his first one year term in May 2011. He can renew up to 2 more one year terms. Kevin was in attendance at the meeting and said he does not wish to renew his term after it ends in May 2011. This position is open
- Basketball Director at Large – Rick Kloepfner will complete his first one year term in May 2011. He can renew up to 2 more one year terms. Rick was in attendance at the meeting and expressed an interest in continuing in the Basketball Director at Large position for another term.

Nominations – the following positions are open and nominations were made for these open positions:

- Executive Director – John Whalen was nominated for the Executive Director position.
- Executive Director Elect – Gina McDonald was nominated for the Executive Director Elect position.
- Treasurer – Jody Wagner was nominated for the Treasurer position
- Secretary – Cindy Dockendorf was nominated for the Secretary position
- Technology Director – Chuck Crymble was nominated for Technology Director
- Technology Director At Large – Matt Nelson was nominated for Technology Director at Large position.
- Advising Directors (3 positions) – Kevin Loegering, Scott Frohreich, Paul Ferry and Beth Johnson were nominated for the Advising Director positions.
- Softball Director at Large – Pat Hunsinger was nominated for the Softball Director at Large position.

A ballot will be created with the positions mentioned about and voting will take place at the April meeting. Also included on the ballot will be the open positions of Secretary Elect and Technology Director Elect to allow for write in votes.

John reminded all sports directors that when they are cleaning out their cages/storage areas at the building to make sure to mark those items which are garbage so the city knows to take them.

## **Secretary's Report:**

Cindy Dockendorf updated the board and had nothing to report.

## **Treasurer's Report:**

Gina McDonald updated the board.

Expenses for the month of February were \$4,208. Gina changed our bank accounts to business accounts to eliminate the service fees we were being charged.

The following reports were distributed via email for February:

- 2011 CDAA Admin. Income and Expenses – February 2011
- CDAA General Fund Profit and Loss Detail (Monthly)– February 2011
- CDAA Gambling Income & Expenses
- CDAA Profit and Loss Detail - ALL –February 2011
- CDAA Statement of Cash Flow –February 2011
- CDAA Balance Sheet – February 28, 2011
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the February payables and receivables as presented, second by Cindy Dockendorf; motion carries.

## **Committee Reports:**

No reports given

## **Sport reports:**

### **Baseball:**

Bill Shampine updated the board.

Registrations for traveling are closed. The number of traveling participants is up. House registrations will stay open for another 2 weeks. Bill expects that the number of house participants will be the same as last years.

The baseball budget was emailed out to the board prior to the meeting for the board to review. Paul Ferry made a motion to approve the baseball budget as presented, second by Cass Lundgren; motion carries.

### **Basketball:**

Kevin Faulds updated the board.

The season ended on March 20<sup>th</sup> with some teams playing in the state recreational tournament. Equipment bags from the Junior and Senior high league coaches need to be collected. Basketball will start recruiting for open positions. Basketball will be emailing a survey for parents to complete. Rick Kloeppner is creating this survey and the survey will be on survey monkey.

### **Cheerleading:**

Jennifer Setterlof updated the board.

Jennifer did not have much to report. She was wondering when cheerleading's budget is due. Gina said it is due in April and that she and Jody will sit down with Jennifer and Janet to help them do their budget. Cass Lundgren will email cheerleading football's walk-in registration dates so that cheerleading can do in person registrations at the same time.

### **Football:**

Cass Lundgren updated the board.

New uniforms are now being worked on. The new ones will be blue and football will continue to use the current white uniforms they have. Football is unsure if they will be able to have access to the metrodome to use for some games. Therefore the decision was made to pull that cost out of the registration fee. If teams are able to have access to the metrodome for a game, then money will be collected from each participant at that time. This is what was done last year.

### **Soccer:**

Susan Hargroder updated the board.

Online soccer registration started on Saturday, March 19<sup>th</sup>. Soccer needs to change the pricing of some grades in Blue Sombrero as they are wrong. Prices will be changed for the 6<sup>th</sup>-8<sup>th</sup> grade girl's registrations and the 9<sup>th</sup>-12<sup>th</sup> grade boy's registrations.

The soccer budget was emailed out to the board prior to the meeting for the board to review. Paul Ferry made a motion to approve the baseball budget as presented, second by Gina McDonald; motion carries.

### **Softball:**

John Schnabel updated the board.

Registration just started and will run through April 4<sup>th</sup>. The 14U participants are low right now. Softball made need to purchase some equipment especially for the 14U league.

### **Volleyball:**

Absent.

**Non-Sport reports:**

**Ethics Report:**

Already presented earlier in the meeting.

**Public Relations Report:**

Tera Naslund updated the board.

The CDAA scholarship application forms are due March 28<sup>th</sup>. Gina will scan all the application and they will be sent out via email to board members to review and vote on at the April meeting.

Make sure you get CDAA news/information regarding teams to put up on the bulletin board at Broadway.

**Technology Report:**

Absent

**Advising Directors Report:**

Scott Frohreich and Paul Ferry updated the board.

Scott informed the board he is working with baseball right now by assisting with coaches interviews.

Track & Field Day – Paul Ferry is coordinating this activity again this year. If you are interested in helping out please let Paul know. Paul hopes have a budget completed soon for review and approval. Mary Betland reminded Paul she will work with the JMS Physical Educational teachers for their assistance in promoting this sport to middle school students.

**Old Business:**

None

**New Business (Board):**

John Whalen said there were some issues that came up in basketball where participants did not pay for participating in basketball but then signed up and paid for baseball. A system has be set up and worked out with Technology and Blue Sombrero to figure how to flag unpaid registrations so the incident above doesn't happen again. John also mentioned he is working on a form for directors to pass on to new directors. This form would include codes, keys and any other helpful items to allow for a smooth transition. Watch for more information at a future meeting.

Motion to adjourn made by Cindy Dockendorf, second by Scott Frohreich, motion carries.

The regular board meeting was adjourned at 8:00 p.m.

**Next month's CDAA board meeting will be held on Sunday, April 17th, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.**