

**November 24, 2009, CDAA Board/General Session Meeting  
7:00 p.m. at Rebel Youth Athletic Building**

**Board members present:** Liz Anderson, Eric Carlson, Cindy Dockendorf, Kevin Faulds, Scott Frohreich, Shannon Garza, Keri Gerads, Chris Kloeppner, Kerry Larson, Kevin Loegering, Steve Lundquist, Eric Marquardt, Gina McDonald, Bob Munter, Tera Naslund, Bill Shampine, Rob Spah, Michelle Tentis, John Whalen.

**Board members absent:** Jim Anderson, Jodi Anderson, Katie Ashburn, Kim Baumgartner, Mary Betland, Jeremy Brisbin, Ben Butz, Terry Christle, Chuck Crymble, Dave Garrison, Susan Hargroder, Beth Johnson, Dan Johnson, Matt Nelson, Mike Ross, Reed Soderstrom, Chris Wester, Joe White.

**Other attendees:** Dan Masloski, Lisa Hansen, John Schnabel, Daryl Hathaway, Paul Ferry.

**Executive Board meeting called to order at 7:10 p.m. by John Whalen:**

**Approval of the Agenda:**

Softball made a request to have their report moved up in the agenda. Gina McDonald made a motion approve the Agenda with moving softball's report right before city business, second by Cindy Dockendorf; motion carries.

**Previous Meeting Minutes:**

Cindy Dockendorf made a motion to approve the previous month's CDAA Board/General Session minutes, second by Kevin Loegering; motion carries.

**Sports Reports:**

**Softball** – During last month's board meeting we had no directors approved to run softball - only 2 directors at large. John Whalen spoke with Dan Masloski at the city about the City of Champlin's involvement with the softball program. Currently the city runs the 19 & U boys' softball program which was previously run by CDAA. The city is interested in running 14U, 16U & 18U. CDAA would run 8U, 10U & 12U. Gina McDonald made a motion to have CDAA run 8U, 10U and 12U and the City of Champlin take over in the next two years the 14U, 16U and 18U programs, second by Kevin Loegering. Discussion of this motion followed. Daryl Hathaway stepped forward as someone who is interested in being the softball director and he said he would like to keep the entire program with CDAA (not separate it between the city and CDAA.) The motion made by Gina McDonald regarding the softball program separation was withdrawn. Kerry Larsen nominated Daryl Hathaway as the softball director and John Schnabel as the softball director elect. Both of these names will be placed on a ballot for voting at our next board meeting. However, prior to the next board meeting, there are decisions that need to be made by the leadership in softball. Therefore John Whalen exercised his executive right to temporarily appoint Daryl Hathaway as softball director and John Schnabel as softball director elect. This appointment will only be until we can have an election for the 2 individuals. The board was all in favor of this appointment.

**City Business:**

**City of Dayton** – Doug Baines was absent, therefore no report was given.

**City of Champlin** – Dan Masloski was present from the City of Champlin and informed the board of the following events with Champlin. Information for the spring park & recreational brochure is due December 18<sup>th</sup>. Dan has openings for park commissioners in several wards. Contact Dan if you are interested. The field allocation meeting will be held at the park & recreational building on December 1<sup>st</sup> at 5:30 PM. Dan asked baseball if they could present an overview to the CDAA baseball program at the January 5<sup>th</sup> park commissions meeting.

**New Business (Public):**

Nothing

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## Executive Directors Report:

Finance Committee Report- The finance committee met and discussed several donation requests. The following donations came in and were discussed at the finance committee meeting:

- Junior Olympic Volleyball requested money for tournament registration for JO volleyball teams. JO is a traveling volleyball team. The finance committee recommended a \$500 donation.
- Making Spirits Bright requested money to assist local families. The Making Spirits Bright program is run both at Champlin and Dayton elementary where each school adopts families to help during the holidays. CDAA has donated money in the past to this program. The finance committee recommended a \$1,000 donation.
- Donations for the physical educational programs for Dayton and Oxbow Creek Elementary. CDAA in the past has given money to local elementary schools to help support their phy. ed. programs. CDAA has also given to Champlin Elementary in the past but because Champlin is closing the finance committee did not feel they should give money to Champlin. The finance committee recommended \$500 per school so a total of \$1,000.
- Champlin Park Touchdown Club. A couple months ago the CP Touchdown Club came before the board and asked for \$8000 from CDAA to cover the costs of the Riddell Helmet Bill. Much discussion took place at that meeting and the discussion ended with request being pulled by Eric Marquardt (he had originally made the request) because CDAA could not support it at that time. The board decided that they could look at the request again prior to the end of the calendar year to see if any money could be donated towards this cause. The finance committee did review this request again and at the full board meeting discussed what CDAA could possibly help with.
- Champlin Park Cheerleading requested money to upgrade cheerleading uniforms. The finance committee recommended a \$500 donation.

Much discussion went on during the board meeting to discuss all the above requested donations. The final recommendations for the requests are listed below:

- Champlin Park Cheerleading – the board determined not to donate any money to this program. Our Cheerleading program has tried to work with the high school to allow the cheerleaders in our program cheer at events and there has been a lack of response from the high school to work with us.
- Junior Olympic Volleyball – the board determined not to donate money to this program. JO volleyball is a traveling volleyball league. It has not been CDAA's practice to donate money traveling programs outside of our programs (don't donate to Rebel Soccer or CP Traveling Basketball.)
- Donate \$500 to the physical education programs of Dayton, Oxbow and Champlin Elementary. Champlin Elementary was added after Cindy Dockendorf informed the board that Champlin could still use the money to purchase items for the students of Champlin Elementary this year and all of those students will be moving over to the new school and therefore the equipment purchased will stay with those students. Total money recommended - \$1500.
- Making Spirits Bright – donate \$1000 for this program.
- Champlin Park Touchdown Club – donate \$3000 to this program. Gina informed the board that things are looking better for us and we have money however, CDAA also has 2 more insurance premium payments totally between \$5000-\$6000 that needs to be paid and that has to be paid from the general fund not gambling funds. The board felt we could donate \$2000 and then Kevin Loegering recommended that we take the \$500 we were going to donate to the CP Cheerleading Program and the \$500 we were going to donate to JO Volleyball and give to the CP Touchdown club thus making the total donation recommendation \$3000.

Gina McDonald made a motion to approve the above mentioned donation requests totaling \$5500 to be paid out of gambling funds, second by Cindy Dockendorf; motion carries.

## **Executive Directors Report (continued):**

**Gambling Bonus**—Our gambling budget can be off less than 3%. If it is greater than that then you run in to trouble with the state gambling board. We did well this year in that area. Each year CDAA likes to give if possible bonuses to each gambling booth employee. To determine the bonus, you take 3% of your profits. Three percent of our gambling profits is \$4,500. That dollar amount is to be split equally among the gambling booth employees. Kevin Loegering made a motion to divide the \$4,500 gross gambling profits between the gambling booth employees as a bonus with a second by Bill Shampine. The results of the voting were as follows: 18 in favor of the motion, 1 opposed – the motion carries. In addition, CDAA also likes to give a bonus to the gambling manager as well each year and would like to give \$2,500 to Jodi Anderson. Eric Marquardt made a motion to pay Jodi Anderson the gambling manager a bonus of \$2,500 (net), second by Kevin Faulds; motion carries.

**Elections** – Ballots were distributed to elect an Advising Director. Paul Ferry was the only name on the ballot. The result of the ballot were 18 votes cast for Paul Ferry, one write in vote for Brett Farve. By majority vote – Paul Ferry is elected to the CDAA board as an advising director.

**Notifications** – The following sports had notification due this month. Below see the results of the notification:

- **Football** – Joe White’s maximum year term as football director expires in January 2010. Therefore Joe is not eligible to continue in this position. Dave Garrison’s maximum year term as football director elect expires in January 2010. Therefore Dave is not eligible to continue in this position. The other 2 football directors at large (Reed Soderstrom and Mike Ross) were not present at the meeting to state their intentions. Therefore all 4 positions in football are open and available to accept nominations. PR will advertise these open positions.
- **Cheerleading** – Both director and director elect in cheerleading notifications are due in November. Shannon Garza said that she would continue as cheerleading director another year. Chris Kloeppner said that she would continue as cheerleading director elect another year.
- **Volleyball** – Both director and director elect in volleyball notifications are due in November. Katie Ashburn, volleyball director, was unable to make the meeting. However she did email John Whalen to inform him that she would like to continue as director of volleyball another year. Michelle Tentis, volleyball director elect was present at the meeting and said she would like to continue as volleyball director elect for another year.

Question and Answers for Executive Director:

- **Long Lake Trip** – Kevin Faulds shared with the board how 5<sup>th</sup> grade students at Dayton Elementary attend Long Lake each year. Each student fundraisers to help pay their way to attend the Long Lake outing. Whatever fundraising does not cover, the student must come up with the money to finance their trip. There are some students that are unable to attend Long Lake because they cannot afford it. Dayton Elementary PTO does offer scholarships to allow students to attend however they are about \$650.00 short in funds to allow all students to attend. Kevin was wondering if CDAA could donate money for this cause. Kevin Faulds made a motion to have CDAA to donate out of gambling funds \$650 to Dayton Elementary PTO for scholarships for Long Lake, second by Kevin Loegering. Votes were cast and the results of the voting are as follows: 18 votes cast in favor to the motion, 1 no vote – by majority vote –the motion carries.

## **Secretary’s Report:**

Nothing to report.

## **Treasurer’s Report:**

Gina McDonald updated the board.

- We have approximately \$20,000 in the checking in the savings account.
- October expenses were \$4,000. November expenses are higher because of insurance payments
- Qwest no longer supports wireless cards so we will no longer have that payment.
- Tax returns were sent off for 2008.
- 1099’s will be sent out in January.
- We are no longer required to do an audit but we will continue to do review which is less expensive than an audit so we will save money.

Gina distributed the following reports via email for October:

- 2009 CDAA Admin. Income and Expenses – October 2009
- 2009 Gambling Income and Expenses – October 2009
- CDAA General Fund Profit and Loss Detail – October 2009
- CDAA Profit and Loss Detail - ALL – October 2009
- CDAA Statement of Cash Flow –October 2009
- CDAA Balance Sheet – as of October 31, 2009
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the October payables and receivables as presented; second by Scott Frohreich; motion carries.

### **Committee Reports:**

Finance – report given under Executive Directors report.

### **Sport reports:**

#### **Baseball:**

Bill Shampine updated the board.

Working on a budget for this baseball season. Registration will start January 1<sup>st</sup>.

Trying to clean up the past orders in the Blue Sombrero. Some kids appear to be missing in the system while other kids appeared to have played but did not pay? John and Bill are working to resolve these issues.

#### **Basketball:**

Kevin Faulds updated the board.

For grades 1-8 all teams have been formed. There are 59 teams total in grades 1-8. Senior high teams will be done within the next 2 weeks.

This past weekend (November 21<sup>st</sup> & 22<sup>nd</sup>) CDAA basketball held a mini jamboree for those teams in the 10 foot basket league. It went well.

There were a number of registrations that came in after the deadline. Basketball will look at next year having a late fee applied to all late registrations.

Currently 671 kids in the program – will increase to probably 750 by the time the season starts.

#### **Cheerleading:**

According to Shannon Garza - nothing to report.

#### **Football:**

Absent.

#### **Soccer:**

According to Steve Lundquist – nothing to report. Cindy Dockendorf informed soccer that she is still waiting to receive Jeremy Brisbin's new board member information. Steve knows Susan is working on it and will follow up with her.

### **Softball:**

Still have open orders that need to be cleaned up.

### **Volleyball:**

Michelle Tentis updated the board.

Season is over – things overall went well. Will look to have an online survey available for parents of participants to complete. Probably won't include 2<sup>nd</sup> graders in volleyball next year – this year was the first year of including 2<sup>nd</sup> graders. Will look to do a clinic for 2<sup>nd</sup> graders instead.

### **Non-Sport reports:**

#### **Ethics Report:**

Absent.

#### **Public Relations Report:**

Tera Naslund updated the board.

Tera and Liz will be updating CDAA's board at Broadway this week. Make sure to get your posting information to them.

#### **Technology Report:**

Absent.

#### **Old Business:**

None

#### **New Business (Board):**

Discussion regarding canceling the December board meeting was discussed. Eric Marquardt made a motion to cancel the December CDAA board meeting, second by Kevin Loegering; motion carries. There will be no December meeting. Next board meeting will be January 24, 2010.

Motion to adjourn made by Scott Frohreich, second by Kerry Larson, motion carries.

The regular board meeting was adjourned at 8:15 p.m.

**Next month's CDAA board meeting will be held on Sunday, January 24, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.**