

**May 17, 2009, CDAA Board/General Session Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Bruce Ackerman, Michelle Allender, Jodi Anderson, Liz Anderson, Chuck Crymble, Cindy Dockendorf, Kevin Faulds, Keri Gerads, Susan Hargroder, Beth Johnson, Chris Kloeppner, Kerry Larson, Steve Lundquist, Gina McDonald, Tera Naslund, Matt Nelson, Suzy Scheller, John Whalen, Joe White.

Board members absent: Jim Anderson, Katie Ashburn, Ben Butz, Terry Christle, Scott Frohreich, Dave Garrison, Shannon Garza, Dallas Hixson, Dan Johnson, Kevin Loegering, Eric Marquardt, Bob Munter, Mike Ross, Bill Shampine, Cindy Shampine, Reed Soderstrom, Rob Spah, Tim Unterberger, Chris Wester.

Other attendees: Doug Baines, Dan Masloski, Mary Betland, Paul Ferry, Stephanie Trimble.

Executive Board meeting called to order at 7:14 p.m. by John Whalen:

Matt Nelson made a motion approve the Agenda with moving New Business Public to the top of the agenda, second by Kevin Faulds; motion carries.

New Business (Public):

Stephanie Trimble spoke to the board regarding soccer concerns. She doesn't like the fact that after the last soccer registration date no registrations are allowed for families that are new to the community (just moving into the Champlin/Dayton area.) As a realtor she doesn't feel that is very welcoming to new families in our city who have kids that want to play soccer. She feels last year that were inconsistencies in the registration program- some people were allowed to register past the deadline and pay a late fee while others did not. She also was surprised that it take so long for uniforms to be made through Champlin Athletic (a local business) and provided CDAA with a name of an out state vendor (relatives of hers) that could turn uniforms around in a weeks time. Her final concern was that when she tried to register her children for soccer using the Blue Sombrero system she could not – she kept getting booted out of the system no matter what computer she used at her home. She then forgot to register her kids the next day which she thought was the final day of registration and thus her kids did not get registered for soccer. She sent an email the Monday following the registration closing to see if there was anyway she could register her kids and was told that she could not. She came before the board to present her concerns and to see if there was anything more that could be done. Much discussion followed. John thanked her for coming and for her feedback and addressed her issues along with members of the soccer board.

Previous Meeting Minutes:

Cindy Dockendorf made a motion to approve the previous month's CDAA Board/General Session minutes, second by Kerry Larson; motion carries.

City Business:

City of Champlin – Dan Masloski was present from the City of Champlin and gave the following report:

- The city will get the grass mowed at the fields.
- Three out of the six dugouts are done.
- Netting project – going well but lots of softballs in the nets.
- The fence safety barriers project is almost complete – just need to finish Andrews 5.
- Thanked John Whalen for presenting the “State of CDAA” at the park & recreation committee meeting.
- Tobacco Free park system – The city adopted a tobacco free policy at each park. It is a policy only not an ordinance so Dan is asking for the help of coaches and parents to re-enforce the policy at the parks.
- Bruce Ackerman said he would like to see a covering over the dugouts to provide more protection (safety & sun.) Dan and CDAA are working on this issue.

City of Dayton – Doug Baines was present from the City of Dayton but he had nothing to report.

Executive Directors Report:

Information on CDAA sports – John for the insurance policy needs each sport to provide him a list of coaches. Please do this ASAP.

Open position – Mary Betland who was present at the meeting is interested in the open Ethics Director – Elect position. Mary shared her background and interest with the board. Tera nominated Mary to the position and we will hold a vote at next months meeting.

Market Study – John would like each sport to do a market study of their sport with other local community’s sports associations. He would like each sport to benchmark their sport to see how it compares to others (fees, benefits offered etc) to make sure we are competitive.

Finance Committee Recommendations -- The Finance Committee met on May 14th. The Finance Committee is still working on long term planning and costs to determine a budget for donations.

John Whalen reviewed the donation recommendations (see the attached). Discussion followed on each line item.

- CPHS PE Coaching Department – requested \$5,000-\$7,000 for renovation of the field house office space.
- CPHS - requested a donation of up to \$10,000 for “Community Read Program.”
- CPHS Lacrosse – requested \$500-\$1,000 for additional coaches.
- CPHS Track & Field – requested \$6,000 for uniforms.
- CPHS Fast Pitch Program – requested \$7248.75 for uniforms and field maintenance.
- Dayton Elementary – requested \$150-\$600 for their Golfing for Kids tournament.
- City of Dayton – requested money to put in player benches for the dugouts at McNeil Park. The City of Dayton will be contributing \$1,000 to this project as well.

The following recommendations were brought forward for a motion and vote:

<u>Group</u>	<u>Request</u>	<u>Recommended Donation</u>
CPHS Lacrosse	\$500 for additional coaches	\$ 500
CPHS Track & Field	\$1,000 for uniforms	\$1,000
CPHS Fast Pitch	\$500 for uniforms & field maintenance	\$ 500
Dayton Elementary	\$600 for Golfing of Kids Tournament	\$ 600
City of Dayton	\$1,904 for dugout benches-McNeil Park	<u>\$1,904</u>
Total		\$4,504

Before a motion was made to vote on the finance committee recommendation members of the CDAA board had concerns with CDAA donating to the Fast Pitch program. There has been no support to CDAA from that program whereas other programs that have requested money have helped CDAA out through volunteering time with evaluations etc. There was a strong support from these board members not honor the fast pitch programs request. After further discussion it was decided as a board to drop that recommendation for donation.

The following recommendations were brought then for a motion and vote:

<u>Group</u>	<u>Request</u>	<u>Recommended Donation</u>
CPHS Lacrosse	\$500 for additional coaches	\$ 500
CPHS Track & Field	\$1,000 for uniforms	\$1,000
Dayton Elementary	\$600 for Golfing of Kids Tournament	\$ 600
City of Dayton	\$1,904 for dugout benches-McNeil Park	<u>\$1,904</u>
Total		\$4,004

Gina McDonald made a motion to approve the recommended donations as outlined above totaling \$4,004.00, second by Cindy Dockendorf; motion carries.

Secretary's Report:

Nothing to report.

Treasurer's Report:

Gina McDonald updated the board.

- Administrative expenses -- for April of \$2,117.
- Savings Account – CDAA currently has \$94,000 in saving account.
- Blue Sombrero – checks are coming in. Direct deposits from Blue Sombrero will begin on Monday, May 18th.
- Audits for CDAA general fund and gambling fund will begin shortly.
- Invoices – Gina is requesting all invoices be approved for payment by sports directors and placed in her mailbox at the building within one week of receipt.
- Vacation – Gina will be on vacation June 13th through the 21st. All check requests need to be to Gina by June 10th to be processed prior to her leaving on vacation.
- Scholarships – were awarded Tuesday, May 12th.

Gina distributed the following reports via email for April:

- 2009 CDAA Admin. Income and Expenses
- 2009 Gambling Income and Expenses
- CDAA General Fund Profit and Loss Detail – April 2009
- CDAA Profit and Loss Detail - ALL – April 2009
- CDAA Statement of Cash Flow – April 2009
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the April payables and receivables as presented; second by Beth Johnson; motion carries.

Committee Reports:

None

Sport reports:

Baseball:

Absent.

Basketball:

Nothing to report.

Cheerleading:

Chris Kloepfner updated the board.

Chris needs to work with Matt to get registration information online. Registration online will be from June 1st – June 30th. There will be 2 walk in registrations scheduled with football on June 9th and June 24th. Chris & Shannon have coaches lined up to help this year.

Football:

Joe White updated the board.

Joe has completed his budget. The cost of uniforms went down and Joe raised his registration fees by \$5 to cover the expenses of Blue Sombrero. Gina needs to look at the budget and it will be sent out very soon for an email vote for approval.

Flag football registration will be online from June 1st – July 31st. All other football participants must register at the walk in registrations to allow for weighing and receiving of equipment. Walk in registration dates for football are as follows: June 3rd, 9th, 15th, 18th and 24th.

Soccer:

Michelle Allender updated the Board.

There was a bit further discussion on what Stephanie Trimble presented at the beginning of the meeting. John reminded board members that each sport is its own entity and therefore sets its own deadlines/rules and such. It is however, good to get feedback on our programs in order to make it better and to build the program.

Softball:

Bruce Ackerman updated the board.

The season has begun – 19 and under will start the week of May 17th. Bruce wanted to know why non residents pay a non resident fee and discussion about this followed to explain.

Volleyball:

Absent. However Katie did send an email to John saying that she is working on getting more gym time and is working on a budget.

Non-Sport reports:

Ethics Report:

Suzy Scheller addressed the Board.

Suzy was wondering how we can get the code of conduct form posted through Blue Sombrero so it can be part of the registration process. Matt and Suzy will work on this. Suzy also mentioned that the bi-laws that are posted on CDAA's website are the draft copy with all the changes. Matt can change and will post as soon as Suzy sends him the revised copy.

Public Relations Report:

Tera Naslund addressed the Board.

PR will be updating the bulletin board at Broadway this week. Please get your pictures to Liz and/or Tera so that they can post. Liz will talk to Pam Baker at CPHS to see if she can get some pictures of the scholarship winners to post.

Kerry Larson asked if it would be possible for Sundance Bowl to have a link on CDAA's website to allow for promoting of their summer bowling program. If CDAA were to consider it – it would have to be cleared through Broadway especially if it would be in competition with Broadway. We will have to look into this.

Technology Report:

Matt Nelson updated the Board.

Blue Sombrero – things are going well with Blue Sombrero. There was confusion with some parents with traveling baseball. Traveling participants when they first registered weren't charged anything. Traveling participants were charged as soon as their child made a team. Some parents thought since they did not see a fee to start with that there was no fee. Need to make sure to communicate this to parents of traveling baseball when they first register their child.

Tera mentioned that there is a child playing house league baseball that hasn't paid yet. Gina said participants should not be allowed to play until they have paid. Baseball needs to look into this. Just as a reminder, each sports director should be running reports to make sure all participants are paid in full.

CDA Website – Technology is looking at redoing the CDA website. Ben Butz has redesigned websites before. Blue Sombrero could do this for CDA. It would however cost \$5,000 for them to do this for us. Chuck Crymble thought it would be a good idea to get some ideas from fellow board members as to what they would like the website to look like. He will set up a meeting to get feedback.

Old Business:

None

New Business (Board):

John wanted to remind board members that sometimes our meetings can get heated but that we should be supportive of each sport in how it is run/operated.

Next month's meeting will be moved to a week later due to Fathers Day. Public Relations will publish the date change in the Champlin-Dayton Press.

Motion to adjourn made by Cindy Dockendorf, second by Gina McDonald, motion carries.

Next month's CDA board meeting will be held on Sunday, June 28, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.

The regular board meeting was adjourned at 9:25 p.m.