

**June 28, 2009, CDAA Board/General Session Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Bruce Ackerman, Jim Anderson, Liz Anderson, Katie Ashburn, Cindy Dockendorf, Scott Frohreich, Keri Gerads, Susan Hargroder, Beth Johnson, Dan Johnson, Kerry Larson, Kevin Loegering, Steve Lundquist, Eric Marquardt, Tera Naslund, Matt Nelson, Cindy Shampine, Suzy Scheller, Chris Wester, John Whalen, Joe White.

Board members absent: Michelle Allender, Jodi Anderson, Ben Butz, Terry Christle, Chuck Crymble, Kevin Faulds, Scott Frohreich, Dave Garrison, Shannon Garza, Dallas Hixson, Chris Kloeppner, Gina McDonald, Bob Munter, Mike Ross, Bill Shampine, Reed Soderstrom, Rob Spah, Tim Unterberger.

Other attendees: Doug Baines, Dan Masloski, Mary Betland, Michelle Tentis, Dave Mattson, Lori Mattson, Brandon Holscher.

Executive Board meeting called to order at 7:05 p.m. by John Whalen:

Eric Marquardt made a motion approve the Agenda with moving Soccer's Report and New Business Public to the top of the agenda, second by Kerry Larson; motion carries.

Previous Meeting Minutes:

Cindy Shampine made a motion to approve the previous month's CDAA Board/General Session minutes, second by Cindy Dockendorf; motion carries.

Soccer:

Susan Hargroder updated the Board.

The soccer program is moving right along. Season will start July 6th. They have a new refereeing system this year and will see how that works.

New Business (Public):

Dave and Lori Mattson spoke to the board regarding soccer registration. They expressed their frustration and questioned why there wasn't a late registration allowed for those who missed the registration deadline especially when there were openings in many of the age groups (their daughter's age group being one of them.) Dave said they did some checking/benchmarking to other athletic associations in the area and CDAA is the only one that doesn't allow for late registrations when there are openings. Discussion followed. John thanked the Mattson's for coming to speak at the meeting and told them that he appreciated receiving their feedback. He said that each sport makes/sets their own guidelines for their registration independent of other sports within the organization. However, we will take their feedback into consideration as we review our processes for future registrations.

New Business (Public- continued):

Brandon Holscher came before the board regarding softball's Fr. Hennepin Tournament. He said it is confusing to people when we call the softball tournament the "Fr. Hennepin Tournament" because it is two weeks after the Fr. Hennepin festival. In light of Cindy Forsberg's passing (the former CDAA softball director), Brandon would like to see that tournament renamed "The Cindy Forsberg Memorial Softball Tournament." Brandon would like to see this changed and would like to present this to Cindy's husband Jeff in June 2010. John would like to make sure if we are going to do this – that we do it right and spend time on it planning it – making it the best it could be. Suzy Scheller made a motion to dedicate the Fr. Hennepin Softball Tournament in memory of Cindy Forsberg, second by Chris Wester; motion carries. John suggested that Kerry and possibly the advising directors be put on lead to make this happen.

Dan Masloski also reminded the board that there is the CDAA memorial as well that Cindy could be recognized at too.

City Business:

City of Dayton – Doug Baines was present from the City of Dayton but he had nothing to report. Susan Hargroder told Doug that they need the fields at Brianna Scurry ready for soccer by July 6th.

City of Champlin – Dan Masloski was present from the City of Champlin and gave the following report:

- The city is attempting to sod the foul lines along the fence of the large field at JRAC.
- CDAA softball tournaments are done. Next up is the soccer jamboree on August 8 for grades Kindergarten through third. Their ice cream social will be immediately following the jamboree.
- Fall brochure deadline was due the week of June 21st. Dan thinks he got each sports information. The brochure will come out mid to late July.

Executive Directors Report:

Finance Committee Report:

The Finance Committee met and recommended the following requests for a vote:

- \$1,000 –to the CPHS Soccer for new soccer uniforms. Chris Wester made a motion to approve \$1,000 to the Champlin Park Soccer boosters for new soccer uniforms, second by Beth Johnson; motion carries.
- \$1,500 to the city of Champlin for dinner & a movie. This event will be held on August 21st. CDAA will not be providing any labor/volunteers for this event. Broadway will be providing pizzas. Discussion evolved among the board as to why the city receives \$1,500 while the high school sports only gets \$1,000. The \$1,500 is actually less money than what CDAA provided last year. Joe White made a motion to approve \$1,500 to the City of Champlin for the dinner and a movie night, second by Beth Johnson; motion carries

Bar Bingo- already discussed under the gambling minutes. CDAA will do this activity for 4 weeks and report findings to Broadway to determine if this is a worthwhile activity.

Finance Committee Report (continued):

Long Term Discussion on Finances – Kevin Loegering presented information to the board regarding gambling profits and donations. CDAA gambling currently donates more money than what we bring in. We need to determine what our focus is for our revenue and plan accordingly. In order to accommodate requests/expenses, we may need to either raise fees to cover increasing expenses, lower/cut back on costs/expenses (tighten our belts) or raise more revenues through activities such as selling ad space on our website. More discussion in this area will continue in future meetings.

Donation request – Cindy Dockendorf brought up to the board the possibility of making a donation to the Solberg family on the passing of their mother Heather who was killed during the Fr. Hennepin Festival in a car/pedestrian accident on 169. Kerry Larson made a motion to donate \$500 to the Solberg family, second by Beth Johnson; motion carries. Cindy will see if she can determine where the donation needs to be made.

Election – Ballots were distributed and votes were cast for Mary Betland for the open Ethics Director-Elect position. The results of voting were as follows: 21 votes were cast – 21 votes in favor of Mary Betland as the Ethics Director-Elect, no abstaining votes and no write-ins. Mary is elected into the position. She will take over that position in September.

Open position – Michelle Tentis who was present at the meeting is interested in the open Volleyball Director – Elect position. Michelle shared her background and interest with the board. Katie Ashburn nominated Michelle to the position and we will hold a vote at next month's meeting.

Registration Proposal – John emailed out a proposal for standardizing CDAA sports registrations (attached document.) All board members should review and give feedback to John. We will discuss this at next month's meeting.

Secretary's Report:

During the month of June we had an email motion and vote for the football budget. Cindy Dockendorf read the following email motion and vote into the minutes:

On June 2nd, Joe White made a motion with a second by Gina McDonald to approve the attached football budget. Enough votes were cast via email to have a quorum. Twenty-one board members cast their votes. The results were as follows: 20 in favor of the motion, 1 opposed and none abstaining – the motion carries.

Cindy Shampine spoke to the board regarding the difficulty she was having in getting coaches background check forms. She questioned whether or not we should do background checks because of the lateness in the secretaries receiving the forms from the sport directors. We will discuss the background check process/procedure at next month's meeting.

Treasurer's Report:

Gina McDonald was absent – no update given.

Committee Reports:

None

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Sport reports:

Baseball:

House leagues are done – traveling teams are starting tournaments the week of the June 28th.

Basketball:

Dan Johnson updated the board.

Basketball is working on their budget. Gina & Kevin are working reconciling this past year's budget. Looking at restructuring the leagues/teams for next year.

Cheerleading:

Absent

Football:

Joe White updated the board.

June 24th was the last walk in registration date. Joe is thinking he will have late registrants for tackle football. Flag football is open online until July 31st.

Soccer:

Report already given earlier in the minutes.

Softball:

Kerry Larson updated the board.

The 8U, 10U and 12U finished up their seasons and tournaments. The other leagues (14U, 16U & 19U) will go through the next 2 weeks (through mid July.) Kerry has pictures from the 1st place finishers at the Fr. Hennepin Festival for posting at Broadway. She will get those to PR.

Volleyball:

Katie Ashburn updated the board.

Katie completed her budget but it has not been sent out yet. She is working with Gina to reconcile last year's budget with the CMI trouble. Volleyball has a balance in their budget from last year due to CMI not making payment to CDAA. As soon as last year's budget is done then the board and review and vote on her current budget.

Volleyball (continued):

Katie said she needs to get signs made announcing registration. John informed Katie that if the cost of the signs was less than \$500 she does not need to get board approval to purchase. Suggestions were given to Katie as to where to get signs made. Cindy Shampine suggested that maybe CDAA should look at having a universal sign at one place and then the signs can be changed easily depending on which sport is doing registration.

On-line registration will be August 1st through September 14th. Volleyball will have one walk in registration with basketball.

Non-Sport reports:

Ethics Report:

Suzy Scheller addressed the Board.

Make sure to tell parents to use the incident report for filing any complaints/concerns they have. Suzy is working on training Chris.

Public Relations Report:

Tera Naslund addressed the Board.

PR is looking at the possibility of adding back an infectious disease form (we used to have one.) They are checking with other local athletic associations to see what they do.

Technology Report:

Matt Nelson updated the Board.

Blue Sombrero – money is coming in nicely from Blue Sombrero. The money has been coming in as direct deposit right into CDAA's bank account. Still looking into having a merchant account. The challenge is that it is not easy – accounting wise – for reporting with our own merchant account. Gina will continue to work on this to determine the best course for CDAA to take. Matt did mention that there is a number of people in the Blue Sombrero system that show up as unpaid. Some of these unpaid participants are board members but some are not. We need to figure out a way to cross check & balance this to insure everyone has paid. If a check comes in from a participant, then the sport director needs to go back in and close out the balance. John Whalen offered to go through the list and zero out the board members kids. After he does that – then we will figure out what needs to be done with the remaining names on the list.

CDAA Website – Next web site design meeting will be on Tuesday, June 30th at 7 PM – all board members are welcomed. Please make sure give Matt enough lead time to post things on the web page. If you have something that is time sensitive please indicate that to him right away so he knows to get it posted immediately.

Old Business:

None

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New Business (Board):

None.

Motion to adjourn made by Scott Frohreich, second by Eric Marquardt, motion carries.

Next month's CDAA board meeting will be held on Sunday, July 19th, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.

The regular board meeting was adjourned at 9:10 p.m.