

**January 25, 2009, CDAA Board/General Session Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Bruce Ackerman, Jodi Anderson, Liz Anderson, Terry Christle, Cindy Dockendorf, Kevin Faulds, Scott Frohreich, Dave Garrison, Shannon Garza, Susan Hargroder, Beth Johnson, Kevin Loegering, Steve Lundquist, Eric Marquardt, Gina McDonald, Bob Munter, Tera Naslund, Matt Nelson, Suzy Scheller, Reed Soderstrom, Rob Spah, Tim Unterberger, Chris Wester, John Whalen.

Board members absent: Michelle Allender, Jim Anderson, Chuck Crymble, Dallas Hixson, Dan Johnson, Chris Kloepfner, Kerry Larson, Mike Ross, Bill Shampine, Cindy Shampine, Joe White.

Other attendees: Katie Ashburn, Doug Baines, Sandra Reem, Ed Youngquist.

Executive Board meeting called to order at 7:15 p.m. by John Whalen:

Gina McDonald made a motion approve the Agenda, second by Suzy Scheller; motion carries.

Previous Meeting Minutes:

Cindy Dockendorf made a motion to approve November's Executive Board minutes, second by Gina McDonald; motion carries.

City Business:

City of Champlin – representative was absent.

City of Dayton – Doug Baines was present from the City of Dayton and gave the following report:

- Rick Hass the Director of Maintenance for the City of Dayton is off of work recovering from knee surgery so Doug doesn't have any city updates in this area until Rick returns.
- Representatives from Champlin, Dayton and CDAA met in November in talk about long term growth in each city's park system and how we can all work together to achieve this growth. The plans are in place - the challenge is securing funds to make it happen.
- The City of Dayton has a meeting scheduled with the school district to discuss facility issues. The City of Dayton would like to work with the school district on having the ability to get more accessibility to the fields and assistance with field maintenance (i.e. field behind Dayton Elementary.) Doug would like to see it as more of a joint effort between the 2 (the city and school district.)

Tim Unterberger asked/suggested that softball and baseball sit down with the City of Dayton to discuss field usage for the upcoming season. All thought that was a good idea and will schedule to meeting to discuss.

New Business (Public):

None.

Executive Directors Report:

CMI –John distributed a copy of a news article about CMI and how they (CMI) owe \$5 million to sports organizations all over the country. CMI currently owes CDAA \$35,000 (that is registration money from basketball and volleyball.) John said he spoke to legal counsel and we could sue CMI to get our money. However with some many organizations also looking to get their money back it could be a long process and we would also incurred legal fees to do this. A lengthy discussion followed on ways we could potentially get our money back but the overall consensus by the board it that we are just out the money and we should just move on.

Football Board Notification – Joe White has decided not to renew as football director. With Joe's leaving, this means the football director elect (Dave Garrison) takes over. Dave said that he would take on that position. Reed said that he and Mike Ross – the 2 football directors at large – are both interested in renewing their terms. The football director elect position is now open and will need to be advertised.

Cheerleading Board Notification – The cheerleading director and director elect both need to state their intentions. Shannon said both her and Chris will renew their positions for another year.

Volleyball – Katie Ashburn was introduced to the board as a candidate who was interested in the open Volleyball Director position. John Whalen appointed Katie to that open position and all were in approval.

CDA Awards Recognition Event – The banquet will be held on Saturday, April 4th at Sundance. Liz Anderson and Tera Naslund will help Gina McDonald coordinate this event. Cindy Dockendorf will work on the CDA board members of the year and volunteers of the year program.

Hockey Boosters – the hockey boosters sent a letter asking if CDA would like to place an ad in their program. The consensus of the board was not to do it this year due to our financial situation.

Track and Field – John will be meeting with the track coach on 2/5 to discuss this possibility. If anyone would like to come to the meeting please let John know.

Secretary's Report:

Keys for the building – Cindy Dockendorf asked which board members needed keys for the building and distributed keys to those members.

Email voting results – In the month of December we had 2 email votes. The motions and results are as follows:

- Motion – Gina McDonald made a motion to pay the following bills using gambling funds (a total of \$16, 521.85) with a second by Cindy Dockendorf.
 - Football – Sterling Trophy \$3015.00 (playoff trophies)
 - Basketball – PromoPrint \$1423.50 (t-shirts)
 - City of Champlin – 2008 Winter Rec brochure \$1210.85
 - Volleyball – Custom Image \$1195.00 (hoodies)
 - Football – City of Champlin \$7577.50 (user fees)
 - Football – City of Dayton \$2100.00 (user fees)

We had enough votes for quorum. We had 24 votes that were cast in and the results were as follows: 24 yes votes, 0 no votes, 0 abstaining votes – the motion carried.

- Motion – Gina McDonald made a motion to pay the following bills using gambling funds (a total of \$39, 359) with a second by Cindy Dockendorf.
 - Baseball – City of Champlin \$3147 (tournament)
 - Baseball – City of Champlin \$808 (tournament)
 - Baseball – City of Champlin \$2937 (tournament)
 - Baseball – City of Champlin \$967 (tournament)
 - Basketball– Brooklyn Park Basketball Association \$3000 (tournament fees)
 - Soccer – City of Champlin and City of Dayton, not to exceed \$28,500 for user fees (as stated in soccer's budget) still waiting on actual numbers but this needed to be included in the motion for payment.

We had enough votes for quorum. We had 22 votes that were cast in and the results were as follows: 22 yes votes, 0 no votes, 0 abstaining votes – the motion carried.

Cindy Forsberg – Cindy Dockendorf gave an update on Cindy Forsberg's (past softball director) medical condition to the board. She will continue to give the board updates as she is made aware of them.

Treasurer's Report:

Gina McDonald addressed the Board:

- CD – Gina cashed in CD in December to pay soccer user fees as gambling did not have the money to pay this.
- Online Registration Company – Technology is recommending that CDAA go with Blue Sombrero as our online registration company to replace CMI. Gina has some concerns regarding this. She feels we still are at risk like we were with CMI because we cannot or are not allowed to set up a merchant account (to have control over our own money) until June. Gina feels that processing fee that CDAA gets charged for using the online service should be paid by each sport meaning each sport should allocate a general fund allocation to Blue Sombrero in their sports budget. The dollar amount to budget is \$10 per participant. Gina McDonald made a motion that each sport put in their budget an allocation of \$10 per participant Blue Sombrero processing fee; second by Kevin Faulds; motion carries.
- 1099 Forms – 1099 forms will be sent out next week.
- Sports Bill Approval – Gina requested from each sports director that only the sports director send Gina an email for approval for payment. By having the email come from the sports director assures Gina that the director has reviewed and approved the expense for their sport.
- 2009 Gambling and CDAA General Fund Budgets – Gina presented to the board the 2009 Gambling and CDAA General Fund Budgets.

Gina distributed the following reports via email for November and December:

- 2008 CDAA Admin. Income and Expenses
- CDAA General Fund Profit and Loss Detail - November 2008
- CDAA General Fund Profit and Loss Detail - December 2008
- CDAA Profit and Loss Detail - ALL – November through December 2008
- CDAA Statement of Cash Flow – as of December 2008
- CDAA Balance Sheet – as of December 2008
- 2008 Gambling Income and Expenses
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the November and December payables and receivables as presented; second by Beth Johnson; motion carries.

Gina received a bill from basketball to pay gym fees. Gina made a motion to pay the gym fees bill to Anoka Hennepin in the amount of \$9,667 (payment to be made out of gambling); second by Cindy Dockendorf; motion carries.

Committee Reports:

Finance – did not meet – nothing to report.

Ethics – did not meet – nothing to report.

Sport reports:

Baseball:

Tim Unterberger updated the board.

Budget – Baseball needs to have their budget approved. Tim had in the budget the Blue Sombrero fee but not the sports allocation that was just approved above. Tim Unterberger made a motion to approve the baseball budget; second by Bob Munter; motion carries.

Upcoming Season Update – registration begins on 2/1/09. Tim is having some issues with the Brooklyn Park Baseball Association League regarding boundary issues – he hopes to have it resolved soon. Traveling coaches interviews are this week. Traveling tryouts will be the week after spring break.

Space Issues at the Building – Baseball is hoping to expand their cage which would mean taking some of the space from Cheerleading and Volleyball. The sports directors from all three of those sports will talk.

Basketball:

Kevin Faulds updated the Board.

The season is ¾ done. The senior high 3 on 3 tournament is January 31st/February 1st at Champlin Park. Grades 3-5 will have their year-end tournament February 21st & 22nd. Shanon asked if it would be possible to have basketball pictures earlier in the season so that you can receive the pictures during the season – not at the end. Kevin said scheduling is a problem in getting the pictures done earlier.

Practice/Gym time – The lack gym/practice time continues to be a problem for CDAA. Reed Soderstrom who does the scheduling for Champlin Park Rebel Traveling Basketball Association said that traveling is also only receiving one hour per week per team practice time with Anoka Hennepin School District gyms. Brooklyn Park has many more school gyms to choose from for practice time. It would be nice if the traveling basketball association would register gym time through Brooklyn Park since there are Brooklyn Park kids that play in this program.

Cheerleading:

Nothing to report.

Football:

Nothing to report.

Soccer:

Nothing to report.

Softball:

Bruce Ackerman updated the board.

Budget – Bruce said that he knows that Kerry needs to submit a budget but he is unsure what is happening with that. He also said he would like to learn how to do the budget as well. Gina said that she will work with Bruce and show him what needs to be done.

Upcoming season – On line registration for softball begins February 1st. In house registrations will be on March 9th from 6:30 PM – 9:30 PM and on March 14th from 10 AM – 3 PM.

Fast Pitch softball – John thought the issue of CDAA working with Rebels Fast Pitch was a dead issue. Bruce however thinks it would be nice to have an in house fast pitch league in CDAA and thinks we should look into it more. John and the softball board will sit down and discuss.

Volleyball:

Nothing to report.

Ethics Report:

Nothing to report.

Public Relations Report:

Tara distributed the Together for Kids awards information and nomination form. In the past CDAA has submitted the names of our CDAA volunteers and board members of the years for this award. However since our banquet is later this year (April) we won't be able to submit those names.

Technology Report:

Matt Nelson updated the Board.

Blue Sombrero – Matt sent out an email 2 weeks earlier for board members to experience the online registration program with Blue Sombrero by registering board member kids for baseball. Matt said that Blue Sombrero is insured and bonded. The board requested to receive a copy of the certificate of insurance which Matt will get. Matt also said that our registration money is kept separate from Blue Sombrero company funds and that we will get checks every 2 weeks from Atlanta. At anytime we can turn off the credit card option with this company if for some reason we are not receiving our checks on a timely basis. We can also have the checks direct deposited into our bank accounts if we choose. CDAA can set up our own merchant account in June which will allow CDAA complete control over credit card payments (Blue Sombrero cannot touch our money then.) The contract with Blue Sombrero for their online services will be for 2 years.

Chris Wester made a motion to move forward with Blue Sombrero as CDAA's online registration company with a second by Tim Unterberger. The results of the motion were as follows: 23 votes cast in favor of the motion, one no vote for the motion – the motion carried.

Old Business:

Already discussed under Executive Director's report

New Business (Board):

None.

Next month's CDAA board meeting will be held on Sunday, February 22nd, 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.

Motion to adjourn made by Matt Nelson, second by Scott Frohreich, motion carries.

The regular board meeting was adjourned at 8:59 p.m.