

**August 23, 2009, CDAA Board/General Session Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Michelle Allender, Katie Ashburn, Jodi Anderson, Mary Betland, Cindy Dockendorf, Kevin Faulds, Scott Frohreich, Shannon Garza, Keri Gerads, Susan Hargroder, Dallas Hixson, Beth Johnson, Dan Johnson, Kevin Loegering, Steve Lundquist, Eric Marquardt, Gina McDonald, Bob Munter, Tera Naslund, Suzy Scheller, Reed Soderstrom, Rob Spah, Michelle Tentis, Chris Wester, John Whalen, Joe White.

Board members absent: Bruce Ackerman, Jim Anderson, Liz Anderson, Ben Butz, Terry Christle, Chuck Crymble, Dave Garrison, Chris Kloepfner, Kerry Larson, Matt Nelson, Mike Ross, Bill Shampine, Cindy Shampine, Tim Unterberger.

Other attendees: Dan Masloski, Ronda Anderson, Scott Anderson.

Executive Board meeting called to order at 7:05 p.m. by John Whalen:

Chris Wester made a motion approve the Agenda, second by Scott Frohreich; motion carries.

Previous Meeting Minutes:

Chris Wester made a motion to approve the previous month's CDAA Board/General Session minutes, second by Cindy Dockendorf; motion carries.

City Business:

City of Dayton – No report due to the absence of Doug Baines.

City of Champlin – Dan Masloski was present from the City of Champlin and gave the following report:

- Dinner and Movie night was held on Friday, August 21st and it went over very well. The attendance was doubled from last year and Broadway did much better in sales. Dan said the park & recreational department showed a slide show prior to the movie starting highlighting the department. Dan thought that might be something CDAA may want to consider putting together for themselves and showing next year.
- The CDAA soccer jamboree was held August 8th and it went well.
- Bartusch & Evergreen parks are both getting new playground equipment. Dan made a request that CDAA football teams not practice at those parks while the work is getting done.
- Fields – the city will be putting lines & stripes on the football fields this week. They also will be cleaning up the soccer fields –replacing grass where necessary and getting nets put away.

New Business (Public):

Ronda Anderson with The Designer Stitch came before the board to show the type of work she does with rebel wear. She can customize clothing items you already have or you can order clothing from her. Cheerleading used Ronda to get their shirts and was very pleased. Rebel Soccer club also uses Ronda for their apparel. Ronda distributed sample t-shirts and her business card to the board.

Executive Directors Report:

Finance Committee Report- the following requests were made and discussed:

- CPHS Touchdown Club requested \$8,000 from CDAA to pay a Riddell bill for football helmets and shoulder pads. Eric Marquardt reported to the board on what the activity fees that the players pay for and how much the Touchdown Club supports CPHS football. The finance committee was recommending \$1,000 to the touchdown club. Eric put in a request for increase (over the \$1,000 recommended) to \$4,000. Much discussion followed. Gina informed that board that right now money is tight as we have no registration fees coming in and we need to pay for insurance and all 4 sports user fees to the city. The general fund cannot support these expenses so Gina was going to make a request to pay for the expenses out of gambling. Gina feels we need to build up our reserve and take care of CDAA first before helping others. Gina said right now we could support the \$4,000 request but she is unsure of what expenses will be coming up. Eric said the touchdown club could pay the \$8,000 bill but may come back later in the calendar year to request money from CDAA. Eric decided to recant his request for \$4,000 and then after further discussion decided to pull the entire request (\$8,000) all together.
- Anoka/Champlin Fire Department requested \$4,600 for post fire clean up equipment. The finance committee recommended \$500. After a discussion among the board members, the board decided against giving any money to the fire department since cash is tight right now and because the request did not fall or apply to the mission statement of CDAA.
- CPHS soccer program requested \$1,000 to help purchase uniforms and pay for coaches. The finance committee recommended to the board that we donate \$1,000.

Dallas Hixson made a motion that CDAA donate \$1,000 to the CPHS soccer program to help purchase uniforms and pay for coaches, second by Reed Soderstrom; motion carries.

Jodi Anderson informed the board that there is a new rating system that the state is implementing saying that organizations have to donate a certain percentage of their profits in order to maintain a high rating. If your rating gets too low then you can lose your gambling license.

Cindy Dockendorf told the board of a CDAA participant – Erin Thomson – who was injured in a swimming accident and has spinal cord injury. She asked if the board might consider making a donation to Erin's family on behalf of CDAA. Dan Masloski said he thought there was going to be a big fundraiser coming up for Erin and that maybe we should hold off on making a donation for now. The board seemed in agreement with that and Cindy said she will bring up the donation at a future meeting if CDAA decides to do something (either a direct donation to the family or a donation to the fundraiser.)

Open Orders (Blue Sombrero) – John reported that there are open soccer, baseball and softball orders in the Blue Sombrero system. Soccer is working on theirs and has about ½ page to take care of. Baseball has 4 pages of open orders and softball has about 7 pages. The directors of those sports need to clean up those orders ASAP. John stressed the importance of staying on top of these open orders and getting them taken care of immediately so you don't have to go back to later to clean them up.

Executive Directors Report (continued);

Notifications –

- **Softball** - softball's notifications were due in July. None of them have notified John if they want to continue so those board members terms end September 2009. Currently all softball positions are open and available for anyone to apply and/or be nominated. If you are interested in being on the softball board as the director, director elect, or director at large please let John know.
- **Baseball** – August is the month for the baseball board members to announce their intentions. Bob Munter said he would like to continue on as baseball director at large. The other 3 baseball board members were not present however phone calls were made to Bill Shampine to discuss baseball's intentions. Tim Unterberger does not wish to continue so his tenure as baseball director will be done as of October 2009. With the open baseball director position, the director elect moves into the position. Bill Shampine is interested and will take over that position in October 2009. Terry Christle is interested and willing to continue as baseball director at large. So the only open position for baseball is baseball director elect.
- **Soccer** – August is the month for soccer board members to announce their intentions. Michelle Allender does not wish to continue on as the soccer director. Her term will be done as of October 2009. With the open soccer director position, the director elect moves into the position. Susan Hargroder as the director elect is interested and will take over the position in October 2009. Steve Lundquist and Keri Gerads both are interested and willing to continue as soccer director at large. So the only open position for soccer is soccer director elect. Susan said she would like to nominate Steve Lundquist into that position. Nominations will take place in September and voting will occur at the October meeting.

Nominations for open positions – The technology director at large position is an open position currently since Dallas Hixson decided not to renew his term (his terms ends September 2009.) Dallas Hixson said Kim Baumgartner is interested in the open position. Dallas nominated Kim to the position and we will hold a vote at next months meeting.

Registration Proposal – John updated the proposal for standardizing CDAA sports registrations (attached document) based on feedback from the last board meeting. The proposal was reviewed and discussed at this meeting. Chris Wester made a motion to approve the proposal for standardizing CDAA sports registrations, second by Gina McDonald: motion carries.

Secretary's Report:

Cindy Dockendorf will get new nameplates made for the new board members.

Treasurer's Report:

Gina McDonald updated the board.

- We had \$16,000 in administration expenses in July in which \$9,000 was for insurance.
- Gina would like to propose that starting in January of 2010 that CDAA set aside \$2,000 per month to help pay for insurance (saving up for the bill that comes later in the year.)
- The audit for 2008 is complete.
- CDAA should get our tax returns in about a week. Gina noted that the attorney generals office has made some changes in the tax return report that no longer requires us to do an audit. However, Gina said we can do a review which is about ½ the fee and much less work for Gina.

Treasurer's Report (continued):

Gina distributed the following reports via email for July:

- 2009 CDAA Admin. Income and Expenses – July 2009
- 2009 Gambling Income and Expenses –July 2009
- CDAA General Fund Profit and Loss Detail – July 2009
- CDAA Profit and Loss Detail - ALL – July 2009
- CDAA Statement of Cash Flow – July 2009
- CDAA Balance Sheet – as of July 31, 2009
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the July payables and receivables as presented; second by Cindy Dockendorf; motion carries.

Committee Reports:

None

Sport reports:

Baseball:

Bob Munter updated the board.

The baseball season is done. The All Star Leagues for the 10 & 12 year old leagues went over very well this year. Fall ball is kicking off and CDAA will be helping as much as possible.

Basketball:

Kevin Faulds updated the board.

Registration will start September 1st. Kevin is still working on a budget and will email it out. Basketball fees did go up a little bit. The basketball board is looking at doing something different with the referees for basketball.

Cheerleading:

Shannon Garza updated the board.

There are 15 participants. Practice starts Tuesday, August 25th. They are short on coaches, so Shannon and Chris are going to coach.

Football:

Reed Soderstrom updated the board.

Practices started the week of August 16th. The jamboree will be held on Saturday, August 30th. They are working with other communities and getting schedules put together

Soccer:

Michelle Allender updated the board.

Season is done. The soccer jamboree was held on Saturday, August 8th for teams in the pre-k through 3rd grade and the soccer board received good feedback. The 4th-12th grade tournament was August 14th-16th. Hosted an end of the season coaches meeting on Monday, August 17th and received good feedback regarding the program.

Softball:

Nothing to report.

Volleyball:

Katie Ashburn updated the board.

Registration has begun and there are about 60 participants right now. New this year – 2nd graders will be allowed to play. They will try it to see how it goes this year to determine if they will offer it in future years. Katie will get Cindy Shampine the list of volleyball coaches to check for background check forms. Katie said in the volleyball cage is 4 boxes of fanny packs. Eric Marquardt said he would take care of those.

Non-Sport reports:

Ethics Report:

Suzy Scheller updated the board.

Nothing to report other than Suzy's term will end in September and Chris will take over for her. Mary Betland at that time will begin her term as the ethics director elect.

Public Relations Report:

Nothing to report.

Technology Report:

Dallas Hixson updated the board.

Nothing to report other than this is Dallas' last meeting as technology director at large.

Old Business:

None

New Business (Board):

Dan Masloski wanted to let the CDAA board know that Brent Wiebusch the former park and recreation department director recently passed away of cancer. Brent was in the position prior to Eric Carlson.

Motion to adjourn made by Dallas Hixson, second by Suzy Scheller, motion carries.

Next month's CDAA board meeting will be held on Sunday, September 20, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.

The regular board meeting was adjourned at 8:40 p.m.