

**July 20, 2008, CDAA Executive Board Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Jim Anderson, Liz Anderson, Cindy Dockendorf, Kevin Faulds, Paul Ferry, Terry Francis, Shannon Garza, Mike Guckeen, Susan Hargroder, Kerry Larson, Kevin Loegering, Steve Lundquist, Eric Marquardt, Bob Munter, Tera Naslund, Matt Nelson, Suzy Scheller, Bill Shampine, Cindy Shampine, Reed Soderstrom, Tim Unterberger, Chris Wester, Joe White.

Board members absent: Michelle Allender, Jodi Anderson, Chuck Crymble, Alan Dix, Scott Frohreich, Dave Garrison, Dallas Hixson, Beth Johnson, Melissa Kalahar, Chris Kloepfner, Gina McDonald, Sandra Reem, Mike Ross, Lisa Scheinost, Dana Schneider, Rob Spah, John Whalen.

Other attendees: Mark Anderson.

Executive Board meeting called to order at 7:08 p.m. by Paul Ferry:

Cindy Shampine made a motion to approve the Agenda, second by Eric Marquardt; motion carries.

Previous Meeting Minutes:

Cindy Shampine made a motion to approve the June Gambling and Executive Board minutes, with one amend to the Executive Board meeting minutes changing the vote for Basketball Director-Elect to the July meeting, second by Kevin Faulds; motion carries.

City Business:

City of Champlin – Not present. Netting and dugout cover timing needs to be follow-up on with the City. Send Paul Ferry any requests or complaints for the City.

City of Dayton – Not present.

Secretary's Report:

Board Member Mandatory Notice of Intent – Baseball's season is not complete and so the date for notice will be the August meeting. Softball's season is complete and notice of intent is due by the end of the July meeting. Kerry Larson, Steve Lundquist and Rob Spah have given their notice to continue on the Board for another term. Mike Guckeen has notified the Board of his intent not to continue.

Board Member Election – Basketball Director-Elect. Ballots were handed out to all Board members present. Susan Hargroder tallied the results of the vote. With 19 votes for Dan Johnson, 0 Abstain; Dan Johnson is elected Basketball Director-Elect.

Medics training – CPR/First Aid/AED training. Nothing new to report. Cindy Shampine will work on scheduling the training.

Treasurer's Report:

Gina McDonald not present.

John Whalen made a motion to table the June financials until next month's meeting, second by Cindy Shampine; motion carries.

Executive Directors Report:

By-Laws – The By-Laws subcommittee (Chris Wester, Matt Nelson, Paul Ferry, John Whalen, Chuck Crymble and Suzy Scheller) met regarding the second round of changes. Last February, the first round of changes were made and approved. This second round of changes should also be the final round of changes. The draft with recommended changes and an overview of the changes were forwarded to the Board via email before this meeting. The Board discussed the By-law changes. These changes will be voted on at next month's meeting.

Finance Committee – Did not meet due the schedule conflicts. Will meet again in late July/early August and Paul Ferry will transition off the Board and Committee. Kevin Loegering and Eric Marquardt would like to join the Finance Committee. Executive Director appoints people to the Committee and then the Board makes a vote on the appointments. John Whalen will handle this at next month's meeting. Let Paul Ferry know if you have any donation requests.

Participant Liability Insurance – Matt Nelson updated the Board. Matt reviewed a 16-page proposal from a potential new provider; and is waiting for a proposal from our current provider. The proposal covers CDAA for everything under one umbrella policy: General Liability; Property and it's contents; Accident; Automobile; Director, Officer & EPL Liability; Workman's Comp (for Pull-tab Booth). This proposal provides coverage to \$1 million and the cost for the new insurance items is \$22,000 (\$5/participant). It was stated that similar organizations all carry liability insurance and most traveling teams have it through their organization. This insurance will give us the Certificate that is usually requested by the venue we are renting. It was also stated that now that CDAA has more assets, the organization is at a greater risk. Discussion followed on how this premium would be paid? It was stated that the first year it would be paid for out of Gambling and from then on, the sports would have to fund it.

Cindy Shampine made a motion to approve a not-to-exceed \$27,000 to proceed with purchasing CDAA insurance after we have received a second bid, second by Mike Guckeen; motion carries.

The Finance Committee will review the Insurance issue and recommend final purchase of insurance. Paul Ferry will notify the Board of the decision.

Guidelines for Gambling donations were reviewed. The general guidelines are: 50% or more to CDAA, 20% to cities, 20% to schools, and 10% to other.

Sports Fresh – an equipment cleaning service. Sports Directors can email Paul Ferry to see the information or can visit their website at www.mn-sportfresh.com

Public Relations Director's Report: Tera Naslund updated the Board.

Movie in the Park – everything is set. CDAA will not have to provide pizza delivery drivers. If you would like to volunteer for the event, let Tera know.

Valleyfair – offers a community discount; youth night is 8/8-10. Cost is \$22/person; \$14.95/under 48". The tickets are sold at Group Sales and must be paid for with cash. Technology will put a link on the website.

Technology Report: Matt Nelson updated the Board.

Blue Sombrero – Dallas Hixson, Matt Nelson and Alan Dix conducted a live demo. They feel it is more user friendly. It is more expensive--\$20,000 more per year; \$5/participant vs. \$3/participant with CMI. Credit card fees are also higher which would equate to \$3,000-\$5,000 more per year.

Discussion followed -- whether the incremental cost is worth the ease of use aspect; could CDAA do better with current CMI capabilities. Technology will continue to explore the issue and has requested additional bids.

On-line Incident Report – need to get update from Alan Dix.

Gambling Report: Items discussed under the Gambling Meeting minutes.

New Business (Public): Nothing.

Sport reports:

Football: Joe White updated the Board.

Registration is closed. Evaluations set for 7/27. Numbers are basically the same as last year; tackle is the same and flag #'s are down slightly. The Football Jamboree is scheduled for August 23.

Soccer: Susan Hargroder updated the Board.

Season is underway. They will be having a Referee refresher course due to issues. They have had some coaching issues to deal with. The fields in Dayton for the 3rd graders are too big.

It was noted that the City of Champlin complimented the Soccer Board as they have had no complaints this year!

Cheerleading: Shannon Garza updated the Board.

Registration is underway. Advertised this year via: parade flyers, Park & Rec brochure, flyers at elementary schools. Also looking at sending a mass email through Technology.

Basketball: Kevin Faulds updated the Board.

The budget was presented to the Board via email.

Kevin Faulds made a motion to approve the 2008 budget as presented, second by Kevin Loegering; motion carries.

Registration walk-in dates set for 9/6 (10-2), 9/8 (6:30 – 9:30) and 9/16 (6:30 – 9:30).

Baseball: Tim Unterberger updated the Board.

House season is complete. State tournaments are done. Some traveling teams still have playoff games. They have scheduled an 8/3 end of season baseball meeting.

- ◆ Terry Francis will facilitate a meeting with Brooklyn Park to discuss boundary issues.
- ◆ Thank you to Bob Munter for all his hard work on the House program this season.
- ◆ There will be a review of the Baseball organization to resolve issues that arose this season.
- ◆ Paul Ferry will follow-up with the City regarding smoking and drinking in public parks.

Softball: Kerry Larson updated the Board.

Softball has received two financial aid requests. Kerry inquired how to pay for those. CDAA will reimburse the sport. Submit the paperwork to Gina McDonald.

Softball had a coach that took the registration fees from the families and did not submit it to CDAA. CDAA is still owed \$300. Kerry Larson needs to file an incident report. CDAA's attorney needs to send the person a letter. Technology needs to insure that full address and phone numbers are required for registration. Kerry Larson needs to send the name of the person to Paul Ferry, Suzy Scheller and Chuck Crymble for follow-up.

Volleyball: Absent.

Old Business:

Track & Field (J. Whalen/P. Ferry) – continued until next month's meeting.

Background Checks (J. Whalen) – continued until next month's meeting.

New Business (Board):

A thank you note for a CDAA donation was passed around to the Board.

Next month's CDAA board meeting will be held on Sunday, August 24, 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to Paul Ferry at least one week prior to the meeting.

Motion to adjourn made by Cindy Shampine, second by Cindy Dockendorf, motion carries.

The regular board meeting was adjourned at 8:41 p.m.