

**May 18, 2008, CDAA Executive Board Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Michelle Allender, Liz Anderson, Alan Dix, Cindy Dockendorf, Kevin Faulds, Paul Ferry, Scott Frohreich, Susan Hargroder, Beth Johnson, Chris Kloepfner, Steve Lundquist, Eric Marquardt, Gina McDonald, Tera Naslund, Matt Nelson, Sandra Reem, Mike Ross, Lisa Scheinost, Bill Shampine, Cindy Shampine, Reed Soderstrom, Tim Unterberger, John Whalen.

Board members absent: Jim Anderson, Jodi Anderson, Chuck Crymble, Terry Francis, Dave Garrison, Shannon Garza, Mike Guckeen, Dallas Hixson, Melissa Kalahar, Kerry Larson, Kevin Loegering, Bob Munter, Suzy Scheller, Dana Schneider, Rob Spah, Chris Wester, Joe White.

Other attendees: Lisa Beck, Joe Martin.

Executive Board meeting called to order at 7:11 p.m. by Paul Ferry:

Matt Nelson made a motion to amend and approve the Agenda, moving New Business-Public to the top of the order, second by John Whalen; motion carries.

New Business (Public):

Joe Martin addressed the Board. He and his family live in Brooklyn Park. Their children have participated in CDAA sports for two years. Unfortunately, they missed the Soccer registration and would like their two children to be able to participate this season.

The Board discussed Soccer's policy of no late registrations accepted. Paul Ferry stated the decision has been made that they are sticking to the rule and no late registrations will be accepted. Michelle Allender updated the Board of the number of late registration requests they have had and that accepting these would be detrimental to the program. Registration numbers for this season are 1,300. Michelle stated Soccer is also adhering to the rule of the minimum age for referees at 14 years old and they must be certified.

Previous Meeting Minutes:

Cindy Shampine made a motion to approve the April Gambling and Executive Board minutes, second by Cindy Dockendorf; motion carries.

City Business:

City of Champlin – Lisa Beck was present and updated the Board with a Project Update sheet for the City of Champlin (attached). The Board agreed this was a good tool to keep the Board updated.

Eric Marquardt inquired if one of the temporary outfield fences at CPHS could be relocated to Andrews #5. Lisa Beck will follow-up on this.

Issue items for City of Champlin:

- Scoreboards at JRAC aren't working
- Controller for Andrews #5 wasn't left out
- Lights in the JRAC parking lot are still not working
- PreK/K field at Woodlawn

Lisa will follow-up on these issues.

City Business: (continued)

RYAB building keys and office lock – A cipher lock will be installed on the office door. Lisa Beck stated the City would approve if we provided our own keycard system. The City would just need access cards to the building.

City of Dayton – Not present.

Secretary's Report:

Medics training – CPR/First Aid/AED training. Nothing new to report. Cindy Shampine will work on scheduling the training.

Background Checks – Cindy Dockendorf needs coach's lists for Softball and Baseball.

Treasurer's Report:

Gina McDonald addressed the Board:

- Expenditures for April of \$4,300.
- There was a bank error. Gina is working on fixing.
- Gina will be following up on the audit.
- CMI has changed procedures. Gina is reviewing. All accounting with CMI is up-to-date.

Gina distributed the following reports via email for April:

- 2007 CDAA Admin. Income and Expenses
- CDAA General Fund Profit and Loss Detail - Monthly –April 2008
- CDAA Profit and Loss Detail - ALL – April 2008
- CDAA Statement of Cash Flow – as of 4/30/08
- CDAA Balance Sheet – as of 4/30/08
- 2008 Gambling Income and Expenses
- Individual Sports Budgets and reports (those with activity)

Cindy Shampine made a motion to approve the April payables and receivables as presented; second by John Whalen; motion carries.

Executive Directors Report:

New lock system for RYAB –Bill Shampine will install a new cipher lock system for the office. It will have a 4-digit code with a manual override key. Cost is approximately \$600.

Mike Ross made a motion to approve the not-to-exceed \$600 expense for the office cipher lock, second by Beth Johnson; motion carries.

Matt Nelson stated the Board should consider waiting for the decision about a whole new keycard system for the building. John Whalen will get quotes on a new keycard system.

Participant Liability Insurance – Paul Ferry updated the Board. Currently, CDAA has Director and Officer insurance as well as liability insurance for the RYAB building. There is a need for coverage for players hurt or injured while playing CDAA sports. Purchasing this type of insurance also provides an automatic insurance certificate which means CDAA sports held "off-site" are covered and we have been asked to provide this certificate previously. Note that for tournaments with outside participants, the outside participants would not be covered. CDAA would require their associations to provide their own insurance. CDAA has a current quote for this insurance of \$16,000 for 4,800 participants; this equates to approximately \$4 per player. Paul will get competitive quotes and update the Board at the next meeting.

Executive Directors Report: (continued)

Moonrock Pull-tab Booth request – Paul Ferry contacted Broadway to update them on the offer by Moonrock. Paul Ferry contacted Susan Johnson, representative for Moonrock, to let her know that CDAA was declining their offer. Paul Ferry also spoke with the owners of Moonrock.

Timmons Scholarship – The scholarships were presented at the 5/13 CPHS event. Brandon Jaeger requested the delay of distribution of his scholarship. He will be playing one year of hockey before starting college. An alternative to the delay of distribution is putting the funds in his college funds. The Board agreed that we will distribute the scholarship to Brandon to be put in his college fund.

Sports Photo – Mike Stensrud contacted CDAA. They have the capability to do team posters, etc. Contact Mike directly if interested.

On-line Sports Services/Blue Sombrero – Alan Dix will review and report back to the Board.

Public Relations Director's Report: Tera Naslund updated the Board.

Parades -- CDAA has signed up for the Father Hennepin Parade. The plan is to use the CDAA trailer.

Technology Report:

Alan Dix updated the Board.

Blue Sombrero – Chuck Crymble will be reviewing their information. CDAA is not happy with CMI and is looking into other options, including Blue Sombrero.

On-line Incident Report – in progress.

Gambling Report: Items discussed under the Gambling Meeting minutes.

Sport reports:

Football: Mike Ross updated the Board.

Registrations set for June. All registrations will be walk-in with the exception of flag football participants.

Refurbished helmets have been returned (150).

Soccer: Michelle Allender updated the Board.

Late registration issue already addressed in New Business-Public.

Boys 8th grade – 12th grade age group this season. Looking at splitting it into two – 6-8 and 9-12 for next season..

Cheerleading: Chris Kloepfner updated the Board.

Registration set for July 1-31, in-house August 5/6. Flyers were distributed to schools. Season will start the third week in August. Shannon and Chris will work on Budget. Gina McDonald will e-mail template to Shannon and Chris.

Cheerleading will also recruit participants for Father Hennepin Parade.

Basketball: John Whalen updated the Board. Kevin Faulds is now the Basketball Director. Budget review and registration meeting will be set up for directors.

Basketball will be meeting with Sandy Campbell at Jackson Middle School in June to plan out the Fall schedule. Evaluation dates are already reserved.

Baseball: Tim Unterberger updated the Board.

Season is underway. 10U Dayton Tournament went well – Bob Munter is doing a great job.

Baseball has 100 more participants versus last year. Tim has received compliments on the new umpire association.

Softball: Steve Lundquist updated the Board.

Steve has been answering the Softball Hotline. Season is underway. The 19 year olds started two weeks late due to their activities.

Reed Soderstrom asked Softball to let him know if they are not using any of their fields. Baseball can use them.

Volleyball: Lisa Scheinost updated the Board. They are currently working on their budget.

Old Business: None.

New Business (Board):

Track & Field – John Whalen strongly recommended CDAA look into adding Track & Field to CDAA sports. Perhaps three Saturday events in May/June.

Next month's CDAA board meeting will be held on Sunday, June 22, 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to Paul Ferry at least one week prior to the meeting.

Motion to adjourn made by Cindy Shampine, second by Cindy Dockendorf, motion carries.

The regular board meeting was adjourned at 8:20 p.m.