

April 20, 2008, CDAA Executive Board Meeting 7:00 p.m. at Rebel Youth Athletic Building

Board members present: Michelle Allender, Jim Anderson, Jodi Anderson, Liz Anderson, Chuck Crymble, Alan Dix, Cindy Dockendorf, Paul Ferry, Dave Garrison, Shannon Garza, Susan Hargroder, Dallas Hixson, Beth Johnson, Chris Kloeppner, Kevin Loegering, Steve Lundquist, Eric Marquardt, Gina McDonald, Bob Munter, Tera Naslund, Matt Nelson, Mike Ross, Lisa Scheinost, Suzy Scheller, Dana Schneider, Bill Shampine, Cindy Shampine, Reed Soderstrom, Tim Unterberger, Chris Wester, John Whalen, Joe White.

Board members absent: John Davenport, Kevin Faulds, Terry Francis, Mike Guckeen, Melissa Kalahar, Kerry Larson, Sandra Reem, Rob Spah.

Other attendees: Scott Frohreich, Vic Donato, Tony Donato, Frank Donato, Kenn Moorhead, Susan Johnson.

Executive Board meeting called to order at 7:09 p.m. by Paul Ferry:

Matt Nelson made a motion to amend and approve the Agenda, moving New Business-Public to the top of the order, second by Chris Wester; motion carries.

New Business (Public):

Moon Rock Pull-tab Booth -- Susan Johnson, representing Moon Rock Bar & Grill, addressed the Board. They previously had a pull-tab booth for the Hockey Association. That is now closed and the management of Moon Rock would like CDAA to have a pull-tab booth at their establishment. Members of the Donato family were present and also spoke of their desire to have a local organization represented at the pull-tab booth. The Board told them they would review and get back to them.

Mike Ross updated the Board on our current pull-tab agreement/relationship with Broadway. The profitability of the Moon Rock site was also discussed. Paul Ferry will contact Broadway to advise them of the offer by Moon Rock.

Eric Marquardt made a motion to give Paul Ferry the full authority of the Board to notify all parties that CDAA has no interest in a pull-tab booth at Moon Rock, second by Dallas Hixson; with all in favor with the exception of 1 No vote, motion carries.

Mike Ross and/or Matt Nelson will also attend the meeting with Broadway.

CPHS Cross-Country/Track – Kevin Moorhead, the CPHS Cross-Country/Track Coach, addressed the Board. He thanked the Board for its recent donation. He is looking toward the future and doing clinics and all-comers meets. Also inquired as to the interest level of the Board in making Cross-Country/Track a CDAA sport. Would it be an event-driven sport or would it have a season? Andover and Eden Prairie currently have programs in place. Also, they are looking for support at upcoming events.

Paul Ferry and Kevin Loegering will come back to the Board with more information regarding supporting events. Public Relations may need to be involved as well.

Previous Meeting Minutes:

Cindy Shampine made a motion to approve the March Gambling and Executive Board minutes, second by Cindy Dockendorf; motion carries.

City Business:

City of Champlin – Not present. It was noted that the hockey rink boards are still up at Richardson Park.

JRAC lockbox – Bill Shampine will email Lisa Beck to follow-up on the status, and will cc: Paul Ferry.

City of Dayton – Not present.

Secretary's Report:

Board Member Election – Executive Director, Technology Director-at-Large and Advising Director (3). John Davenport withdrew his name as a nominee for Advising Director. Ballots were handed out to all Board members present. Cindy Dockendorf tallied the results of the vote.

- **Executive Director** – John Whalen – 30 votes, 1 abstain. John Whalen is elected.
- **Technology Director-at-Large** – Chuck Crymble – 30 votes, 1 abstain. Chuck Crymble is elected.
- **Advising Director (3)** -- Beth Johnson – 30 votes, 1 abstain; Eric Marquardt – 30 votes, 1 abstain; Scott Frohreich – 30 votes, 1 abstain. Beth, Eric and Scott are elected.

Medics training – CPR/First Aid/AED training. Nothing new to report. Cindy Shampine will work on scheduling the training.

Background Checks – Cindy Dockendorf needs coach's lists for Softball and Baseball. Also needs to get into CDAA database. Will work with Alan Dix on this.

Treasurer's Report:

Gina McDonald addressed the Board. Expenditures of \$4,000. IRS refund of \$2,100. CD's have been re-invested. Annual audit is coming up for Gambling and General Fund.

Gina will now respond to e-mails in the evening.

Gina distributed the following reports via email for February and March:

- 2007 CDAA Admin. Income and Expenses
- CDAA General Fund Profit and Loss Detail - Monthly –March 2008
- CDAA Profit and Loss Detail - ALL – March 2008
- CDAA Statement of Cash Flow – as of 3/31/08
- CDAA Balance Sheet – as of 3/31/08
- 2008 Gambling Income and Expenses
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the March payables and receivables as presented; second by Beth Johnson; motion carries.

Gina McDonald made a motion to approve the February payables and receivables as presented; second by Dave Garrison; motion carries.

Executive Directors Report:

Together for Kids – Event was two weeks ago. The event was nice and the event program was passed around to the Board.

Keys: Keycards will still work. City is unable to provide new keycards. Keys are available to Board members that need them. Cindy Shampine will be responsible for tracking the keycards and keys. Bill Shampine will get a Cipher Lock for office.

Garbage Removal – Contact the City directly when a pick-up needs to be made. Boxes need to be broken down. Let Paul Ferry know if garbage isn't picked up in a timely manner.

Envelopes for Surveys – Self-addressed stamped envelopes at UPS. Should this be a general expense or a sport-specific expense?

Matt Nelson made a motion for Directors to have a not-to-exceed \$500 general expense budget to purchase self-addressed stamped envelopes for surveys, second by Tera Naslund; motion carries.

Discussion around CDAA's anniversary date. CDAA was incorporated in November 1976.

Executive Directors Report: (continued)

Officers & Directors Liability Policy -- \$844 for \$1,000,000 of coverage (same as previous year).

Cindy Shampine made a motion to approve the policy renewal as noted above, second by John Whalen; motion carries.

Paul Ferry will follow-up with Pat Gleason.

Recreational Sports Management – Jerry Williams contacted CDAA regarding Background check service. No interest by the Board.

Scholarship Criteria Update – Suzy Scheller emailed out the criteria (attached). Recommendations on process should be forwarded to Suzy Scheller (i.e., subcommittee review/recommendations, ranking, etc)

Public Relations Director's Report: Tera Naslund updated the Board.

Movie in the Park: The City of Champlin has scheduled this event for August 22. Tera reported that CDAA will need to support the event and that we may need to pay for drivers for the pizza delivery.

Squirrely Snack Shack – sells concessions at many of CDAA's events and is for sale.

Timmons Scholarship Voting – Applications were distributed to the Board prior to the meeting. Ballots were handed out to the Board. Cindy Dockendorf tallied the Ballots. There was discussion prior to the vote as to how e-mail votes should be handled.

Chris Wester made a motion to include Mike Guckeen's e-mail vote in the tally, second by Matt Nelson; motion carries.

The six applicants with the most votes and, therefore, the recipients of the scholarships are: Alexander Applequist, Zachary Breyen, David Enyart, Andrew Ghostley, Brandon Jaeger and Jeffrey Ross. Liz Anderson will notify CPHS of the winners. Cindy Dockendorf will send out the notification to the applicants that did not receive a scholarship. Paul Ferry will send Congratulations letter to the winners. A CDAA representative will hand out the scholarships at the CPHS ceremony. CDAA is on the program and either Paul Ferry or Gina McDonald will represent CDAA.

Technology Report:

Question was posed to the Board whether team pages should have rosters with addresses and phone numbers. Much discussion followed.

Chris Wester made a motion to restrict the roster information to only coaches that have completed background checks, second by Jim Anderson; motion carries

Technology will explore and report back to the Board.

Background Check database is being worked on.

Gambling Report: Items discussed under the Gambling Meeting minutes.

Sport reports:

Football: Joe White updated the Board.

2008 Budget was submitted and reviewed. Paul Ferry and Gina McDonald recommend approval.

Joe White made a motion to approve the 2008 Football budget, second by Mike Ross; motion carries.

Joe reported that they are spending their carry-over budget down by purchasing uniforms (mostly jerseys). A change has been made in that 7 & 8 grades cannot keep a jersey, they have to buy 1.

Viking Fundraising Donation – Opportunity for CDAA to offer pre-season tickets at \$25 each (\$46 value) and make a profit of \$21 per ticket sold. The proceeds would be donated to the CPHS Touchdown Club. Tickets could be sold at walk-in registrations. The Board approves the fundraising opportunity. Joe White will follow-up.

06/22/08

Soccer: Michelle Allender updated the Board.

2008 Budget was submitted and reviewed. Paul Ferry and Gina McDonald recommend approval.

Michelle Allender made a motion to approve the 2008 Soccer budget, second by Beth Johnson; motion carries.

Soccer is setting aside money for future purchase of equipment.

Referees –14 years old will used to referee PreK/K program, this may be too young but we are giving it a try. Referees must be certified.

Cheerleading: Shannon Garza met with MJ Burke. They are ready to get going.

Basketball: John Whalen updated the Board. Season is over. Working with Traveling so hopefully tryouts don't overlap next season and also to improve communications. They will need to budget \$2,000-\$3,000 carry-over for a 7-8 grade invoice that hasn't come in yet.

Surveys weren't sent out for 7 & 8 grade teams. This will need to be done in the future.

Baseball: Tim Unterberger updated the Board.

House and Traveling teams set. Draft is happening for Babe Ruth teams.

Meeting with Brooklyn Park happened. Another meeting will be held to discuss the issues again and look at combining the boundaries at the high school level.

Pitching mounds are needed at JRAC and Andrews #5. The cost would be \$150 per mound. Baseball will have to fund out of their budget and, if needed, request a donation from Gambling.

Safety netting and dugout covers have not been started by the City of Champlin. CDAA is out of ice packs. Until a volunteer is identified, Sports Directors will need to pick up first aid supplies and provide receipts to Gina McDonald for general expense reimbursement.

Softball: Steve Lundquist updated the Board.

Registration is closed. Coaches meetings are done. Practices start this week. Numbers are down a little. On-line registration went well. A change this year was that coaches collected the registration fees and paid CDAA one time. Season is in good shape.

Volleyball: Nothing to report.

Old Business: None.

New Business (Board): None.

Next month's CDAA board meeting will be held on Sunday, May 18, 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to Paul Ferry at least one week prior to the meeting.

Motion to adjourn made by Cindy Shampine, second by Chuck Crymble, motion carries.

The regular board meeting was adjourned at 8:52 p.m.